

Regularly Scheduled Meeting

of the

Susanville Indian Rancheria

Tribal Business Council

November 15, 2016

4:00 PM

Agenda

Tribal Resource Center



A. Call to Order: Chairman Guitierrez

B. Roll Call: Secretary/Treasurer Dixon

C. Review and Approval of the Agenda

D. Reading of the Minutes of September 2, 2016; September 16, 2016; September 20, 2016 (Enrollment); September 20, 2016; October 3, 2016; and October 4, 2016 for Approval

E. Reports

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|---|-----|
| 1. Fiscal | FYI |
| 2. California Tribal TANF | FYI |
| 3. California Indian Manpower Consortium (CIMC) | FYI |
| 4. Pow-Wow Committee | FYI |
| 5. Neighborhood Watch | FYI |
| 6. Native Elders Circle | FYI |
| 7. Diamond Mountain Casino and Hotel | FYI |
| 8. Gaming Commission | FYI |
| 9. SIRHA | FYI |
| 10. Grants Writer | FYI |
| 11. Public Works Department | FYI |
| 12. IT Department | FYI |
| 13. Education Department | FYI |
| 14. Natural Resources Department | FYI |
| 15. Human Resources | FYI |
| 16. Tribal Administrator | FYI |
| 17. Tribal Secretary/Treasurer | FYI |
| 18. Tribal Chairman | FYI |

F. Unfinished Business

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| 1. Election Board Application | Valerie McCormick |
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G. Action Items

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| 1. Higher Education Scholarship | Earl Harris |
| 2. Enrollment List #36/Set Enrollment Meeting Date | Ilma Willard |
| 3. Updated NAGPRA Coordinator Position Description | Sarah Hubert |
| 4. Updated Tribal Historic Preservation Office Position Description | Sarah Hubert |
| 5. Resolution SU-BC-104-2016 (FY18 EPA GAP Application) | C. Jabbs / R. Lwenya |
| 6. Personal Electronic Equipment Policy | Keven Ormiston |



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| 7. 401K Fiduciary Service Contract | Valerie McCormick |
| 8. DOL Exempt Overtime Rule | Valerie McCormick |
| 9. Chief Financial Officer Position Description | Valerie McCormick |
| 10. Land Assignment Committee Member Appointment (1) | Valerie McCormick |
| 11. TLC Washoe Representative | Valerie McCormick |
| 12. Resolution No. SU-BC-102-2016 (Prevailing Wage Rates for SIRHA) | Jim Mackay |
| 13. Items Required Prior to Obtaining a Loan from Tribal Funds | Jim Mackay |
| 14. Letter of Engagement to Provide Finance and Accounting Services | Aaron Dixon, Sr. |
| 15. Ratification of Action Without Meeting (Annual Certification of Enrollment Rolls) | Arian Hart |
| 16. Ratification of Action Without Meeting (November 5, 2016 General Council Agenda) | Arian Hart |
| 17. Ratification of Action Without Meeting (2015 draft audit of the Governmental Departments of the SIR by BlueBirdCPAs) | Arian Hart |
| 18. Action Without Meeting (Fourth Loan Modification and Extension Agreement, Along with the Required Tribal Resolution) | Arian Hart |
| 19. Ratification of Action Without Meeting (Updated Diamond Mountain Casino & Hotel Policy Manual) | Arian Hart |
| 20. Ratification of Action Without Meeting (NEC Christmas Trip—Reno) | Arian Hart |
| 21. Ratification of Action Without Meeting (Gaming Commission Information Request) | Arian Hart |
| 22. Ratification of Action Without Meeting (Service Agreement between the SIR and J.C. Eaglesmith) | Arian Hart |
| 23. Ratification of Action Without Meeting (2017 IHP) | Brandon Guitierez |
| 24. Special Tribal Business Council Meeting Date for FY 2017 Budget | Brandon Guitierez |

H. Discussion Items

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| 1. Amended PAC By-Laws | Anna Pasqua |
| 2. EPA Quality Assurance Project Plan | Roselynn Lwenya |
| 3. Native American Advisory Committee Nominations | Jim Mackay |

I. Closed Business Items

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| 1. Discretionary Bonus Request | Jim Mackay |
| 2. Investigation Results | Arian Hart |
| 3. 2016 Incarcerated Member List | Jim Mackay |
| 4. Members Not in Good Standing | Jim Mackay |
| 5. TBC Executive Session | Brandon Guitierez |

J. Adjourn Meeting - Chairman Guitierez

**** Per the Meeting Agenda Policy approved on November 27, 2000, any person requesting to be placed on the TBC/Health Board agenda shall submit their request, in writing, three (3) business days prior to any regularly scheduled TBC/Health Board meeting. The matter to be discussed (health, gaming, tribal) will be held at the appropriate TBC/Health Board meeting.**