



**Regularly Scheduled Meeting
of the
Susanville Indian Rancheria
Tribal Business Council
March 25, 2016
10:00 AM
Agenda
Tribal Resource Center**



- A. Call to Order: Chairman Guitierrez**
- B. Roll Call: Secretary / Treasurer Dixon**
- C. Review and Approval of the Agenda**
- D. Reading of the Minutes of March 01, 2016 and March 09, 2016 for Approval**
- E. Reports**
- | | |
|---------------------------------|---------------------|
| 1. ITCC Task Force | FYI |
| 2. California Tribal TANF | FYI |
| 3. Neighborhood Watch | No Report Submitted |
| 4. Native Elders Circle | No Report Submitted |
| 5. Gaming Commission | FYI |
| 6. SIRHA | FYI |
| 7. Human Resources | FYI |
| 8. Natural Resources Department | FYI |
| 9. Education Department | FYI |
| 10. Fiscal | Dan Howard |
- F. Unfinished Business**
1. None
- G. Action Items**
- | | |
|--|-------------------|
| 1. Tribal Member Sponsorship Request (Mariessa Robles) | Joleen Robles |
| 2. Gaming Commission Credit Cards | Vance Olstad |
| 3. SIRHA 2015 APR | Marlowe Cassadore |
| 4. Resolution SU-BC-048-2016 (FY16 IMLS Grant Application) | Chandra Jabbs |
| 5. Resolution SU-BC-049-2016 (FY16 ANA Language Grant Application) | Chandra Jabbs |
| 6. Resolution SU-BC-050-2016 (Summer Food Program) | Chandra Jabbs |
| 7. Purchase of Mini Excavator and Trailer | Russ Burriel |
| 8. SIR Fleet Vehicle Policy Age Requirements | Russ Burriel |
| 9. Education Administrative Assistant Position Description | Valerie McCormick |
| 10. Tutor / Driver Position Description | Valerie McCormick |
| 11. Engine Boss Position Description | Valerie McCormick |
| 12. LVN / Immunization Coordinator Position Description | Valerie McCormick |
| 13. Language Focus Group Appointments | Valerie McCormick |
| 14. Tribal Liaison Committee Appointments | Valerie McCormick |
| 15. "Respect and Honor" Cultural Workshop Services Agreement | Jim Mackay |
| 16. Approval of Resolution SU-BC-045-2016 (DMMM Motor Vehicle Fuel and Fuel Sales Tax) | Jim Mackay |



17. Approval of Resolution SU-BC-046-2016 (Food Sales Use Tax, TOT Tax, and Tribal Liquor Use Tax)
18. Approval of Resolution SU-BC-047-2016 (Smoke Shop Sales Use Tax)
19. Selection of SIRCO Board of Directors

Jim Mackay

Jim Mackay

Jim Mackay

H. Discussion Items

1. None

I. Closed Business Items

1. ICWA Report
2. TBC Executive Session

Deborah Olstad

Brandon Guitierrez

J. Adjourn Meeting - Chairman Guitierrez

**** Per the Meeting Agenda Policy approved on November 27, 2000, any person requesting to be placed on the TBC/ Health Board agenda shall submit their request, in writing, three (3) business days prior to any regularly scheduled TBC/Health Board meeting. The matter to be discussed (health, gaming, tribal) will be held at the appropriate TBC/Health Board meeting.**