SUSANVILLE INDIAN RANCHERIA

745 Joaquin St.
Susanville, CA 96130

POSITION ANNOUNCEMENT

POSITION:	Engine Boss
DATE OF ANNOUNCEMENT:	April 15, 2016
CLOSING DATE:	April 25, 2016
HOURS:	Full Time–Seasonal (Weather permitting)
SALARY:	$22.00 - $28.00/hr
POSITIONS:	1

GENERAL STATEMENT OF RESPONSIBILITY:

The Forestry Crew Engine Boss manages the seasonal SIR Forestry Program which includes forest management and wildland fire suppression activities. Forest management includes supervision of one Forestry Crew Supervisor and up to six Forestry Crew Technicians and Trainees on a variety of forestry project field work. Specific project work will include prescribed fire, thinning and piling trees and slash, burning piles, mowing grasses and shrubs, maintaining trails in wilderness areas, and a variety of natural resource work such as mechanical weed treatment and planting native trees, shrubs, and grasses. Work will require the use of chainsaws, pole saws, cross-cut saws, weed eaters, drip torches, log splitters, wood chippers, hand tools, and related equipment. Work will require driving SIR vehicles and Fire Engines, frequent bending, lifting, hiking, and walking over a rough and uneven terrain. Adverse weather conditions including snow, rain and windmay make working conditions difficult or uncomfortable.

Wildland fire suppression activities include supervision and leadership of a seasonal three to six person cross-trained Wildland Fire Handcrew and Type 6 Fire Engine. The Wildland Fire Crew will be on-call during the fire season; fire assignments are expected to be intermittent and completely dependent on seasonal needs and the completion of other required SIR forestry work. The Forestry Crew Engine Boss is responsible for supervising forestry activities on forestry and fuels projects while not on fire assignment. When on fire assignment, the Engine Boss will lead the crew on initial attack response and fire suppression activities, extended attacks of wildland fires within the local response district and may be deployed outside the district for assignments lasting as long as fourteen days on Federal, State, and Tribal lands. Specific duties required when directing the operation of the engine and crew will include initial evaluation of fire situation, selecting suppression method and tools, deployment of crew, determining point of initial attack, ensuring safety of crew, communicating with dispatchers and superiors, and maintaining records of crew hours and action on fires. The Engine Boss will also ensure that crew members are fully trained and comply with safety regulations. The Engine Boss and Crew will work cooperatively with other Tribes and federal agencies including the Bureau of Indian Affairs.

SPECIFIC RESPONSIBILITIES:

1. Supervise a three to six person Forestry Crew and seasonal technicians.

2. Receive and implement complex instructions in order to achieve successful results on projects.

3. Encourage and develop teamwork among the Forestry Crew members.

4. Delegate work tasks and responsibilities.

5. Demonstrate and ensure correct and safe usage of all tools & equipment.

6. Identify safety precautions and educate the Forestry Crew on safety issues.

7. Aid in fire suppression efforts by evaluating the fire situation, determining suppression methods, and initiating attack on wildland fires.

8. Transport crew safely to and from projects.

9. Perform training on the use and safety of chainsaws and other tools.

10. Perform clerical duties including preparing correspondence, forms, reports, filing, fire invoices, and some accounting for grant compliance.

11. Organize paperwork and submit progress reports and time-sheets.

12. Relate well with Native Americans and work well with the public.

13. Lift and carry up to 50 pounds.

14. Resolve workplace disputes and conflicts in a timely and fair manner.

15. Perform vehicle maintenance, e.g. maintain two fire engines and forestry vehicle fleet, schedule oil changes, tune-ups, etc.,

16. Contribute to the team effort by participating in the Susanville Indian Rancheria's facility wide program improvements, goals, and standards.

17. Other duties as assigned.

MINIMUM QUALIFICATIONS:

1. Must have a High School Diploma or equivalent.

2. Must have completed all Engine Boss Task Book requirements and be able to obtain NWCG or equivalent Engine Boss certificate within 30 days of hire.

3. Must have current Wildland Firefighter II Red Card Certification and have passed the annual Pack Test at the arduous level or be able to obtain certification and pass the Pack Test within 30 days of hire.

4. Must pass pre-employment medical exam and drug screen.

5. Must have proven experience utilizing equipment including chainsaws, pole saws, weed eaters, drip torches, log splitters, wood chippers, and other related equipment.

6. Must have a current drivers license and be insurable as determined by the Susanville Indian Rancheria insurance provider.

7. Must be able to commit to the Susanville Indian Rancheria Forestry Program for the duration of the season and wildland fire assignments.

8. Must have a demonstrated ability to work well with others and resolve conflicts.

9. Must be capable of performing hard physical labor and be able to lift and carry 50 lbs or more.

10. Must have current CPR and Basic First Aid certification or First Responder Certification or be able to obtain certification within 30 days of hire.

*** Preference will be given to Native Americans (42 CFR 36.221)