



**SUSANVILLE INDIAN RANCHERIA  
LASSEN INDIAN HEALTH CENTER  
795 JOAQUIN STREET  
SUSANVILLE, CA 96130  
(530) 257-2542**

## **POSITION ANNOUNCEMENT**

POSITION: Dentist  
DATE OF ANNOUNCEMENT: March 30, 2016  
CLOSING DATE: April 14, 2016  
HOURS: Part-time  
SALARY: Negotiable/DOE

### **GENERAL STATEMENT OF RESPONSIBILITIES:**

The Dentist is responsible for delivery of dental services at Lassen Indian Health Center (LIHC).

### **SPECIFIC RESPONSIBILITIES:**

1. Practice of clinical skills complying with contract agreement for number of daily encounters to be produced.
2. Coordinate with billing in use of dental license number and complying with all necessary and required documentation and coding elements per compliance program to obtain third party funding.
3. Refer patients appropriately to oral health specialists for treatment that cannot be provided by LIHC.
4. Visit various schools and preschool serving Indians and participate in community education events/activities to make presentations about preventative dentistry and oral hygiene at least once every four months.
5. Work cooperatively and progressively with administrative staff on matters within the dental program to improve and enhance the dental program's productivity, quality and effectiveness
6. Participate in review and update of all dental policies and procedures and property management requirements annually.
7. Maintain a list of patients who would benefit from Orthodontia treatment.
8. Assist and participate in LIHC committees and activities such as: corporate compliance, Quality Improvement, HIPAA Response Team, Case Management, Safety, etc.

9. Comply with Corporate Compliance, HIPAA, and Safety policies and procedures.
10. Oversees and participate in regular Compliance, peer reviews, and other audits as required.
11. Contributes to team effort by participating in the Susanville Indian Rancheria's facility wide program improvements, goals and standards.
12. Perform other duties as assigned by Chief Operations Officer.

**QUALIFICATIONS:**

1. Degree from an accredited Dental school.
2. Current California State dental license.
3. Current DEA card.
4. Current CPR card.
5. Knowledge and experience working with dental assistants and staff to maximize dental productivity, efficiency and quality.
6. Preference will be given to Native Americans (42 CFR 36.221)