



SUSANVILLE INDIAN RANCHERIA

**REGULARLY SCHEDULED MEETING
OF THE
SUSANVILLE INDIAN RANCHERIA
TRIBAL BUSINESS COUNCIL
MARCH 01, 2016
4:00 PM**

- A. Call to Order.** Meeting called to order by Tribal Chairman, Brandon Guitierrez, at 4:00 p.m. A quorum was present.
- B. Roll Call.** Taken by: Tribal Secretary / Treasurer, Aaron Dixon, Sr. Present were: Brandon Guitierrez, Tribal Chairman; Aaron Brazzanovich, Jr., Vice-Chairman; Aaron Dixon, Sr., Secretary / Treasurer; Tina Richards, District 1 Councilwoman; Marvena Harris, Member At-Large; and Tina Sanchez, Member At-Large. Absent was Robert Joseph, District 2 Councilman.

RECORDER: Ilma Willard.

STAFF: Russ Burriel, James Hargreaves, Jim Mackay, and Deborah Olstad.

GUESTS: Deana Boveé, Wanda Brown, Lupe Carman, Chris Cobian, Sr., Laura Guitierrez-Urmson, Billie Guzman, Marvin Harris, Mervin Lent, Jr., Amelia Luna, Anna Pasqua, Joleen Robles, Robert Sailors, Gretchen Cox, Gary Gladstone, Campbell Jamieson, and Jim Murphy.

- C. Review and Approval of the Agenda.** Chairman Guitierrez requested that Jim Mackay speak on behalf of the Grants Writer for her report.

**PAGE TWO
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016**

MOTION to approve the agenda with the addition.

Made by Aaron Dixon, Sr.,

2nd by Aaron Brazzanovich, Jr.

Vote: 6 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

D. Reading of the Minutes of February 16, 2016 for approval.

MOTION to approve the February 16, 2016 minutes as presented.

Made by Aaron Brazzanovich, Jr.,

2nd by Aaron Dixon, Sr.

Vote: 6 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

**** 4:02 p.m. District 2 Councilman Robert Joseph arrived to the meeting.**

E. Reports.

- 1. Pow Wow Committee.** The Pow Wow Committee Coordinator reviewed her report and discussed a problem regarding the use of the fairgrounds for the 2016 Pow Wow. It was noted that other local venues lacked essential facilities and a proposal was made to hold the Pow Wow on the Rancheria. This issue was discussed during agenda item G.1, 2016 SIR Pow Wow Site.
- 2. SIRCO.** The SIRCO CEO discussed her report and noted several events scheduled for March 2016 that will involve travel for SIRCO staff. She also asked what kind of information would make her reports more helpful and stated that she was open for suggestions.

PAGE THREE
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016

- 3. Diamond Mountain Casino and Hotel.** The DMC&H General Manager reviewed his report and invited council members to attend the grand opening of the brewery. He also announced that information regarding the Solar Project will be made available at a meeting scheduled for 5:30 on March 03, 2016.
- 4. Grants Writer.** On behalf of the Grants Writer, the Tribal Administrator reviewed her report and answered a question regarding data availability in connection with the education meeting.
- 5. Public Works Department.** The Public Works Director reviewed his report and answered questions regarding the ADT security system installations. He stated that more participants were needed and that forms were available at the table near the entrance.
- 6. IT Department.** The IT Manager reviewed his report and answered question regarding posting the TBC meeting minutes online. Secretary / Treasurer Dixon requested that the Lassen College Foundation Scholarship application also be posted on the website.
- 7. Tribal Administrator.** The Tribal Administrator reviewed his report and discussed the FTA Tribal Transit Workshop that he attended along with the Public Works Director and the Public Works Administrative Assistant.

**** 4:43 p.m. Regular session ends, closed session begins.**

**** 4:55 p.m. Closed session ends, regular session begins.**

PAGE FOUR
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016

- 8. Tribal Secretary / Treasurer.** Secretary / Treasurer Dixon reviewed his report and discussed the meetings he attended with the Lassen College foundation, Plumas Bank, and the status of negotiations with the State of California. He mentioned items discussed during the Elder's meeting, such as the Solar Project ballot initiative and the proposed purchase of land from the Leo Guitierrez estate. He also talked about items discussed during the meeting with the Lassen High School, including tutors for native students, the UNITY conference, and the need for teen suicide prevention counseling and training. Lastly, he answered questions regarding the 2016 UNITY conference concerning funding and the selection of attendees.

- 9. Tribal Chairman.** Chairman Guitierrez provided a verbal report and talked about the election scheduled for Saturday, March 5, 2016, and the Special Tribal Business Council meeting scheduled for the following Saturday, March 12, 2016, to seat the elected councilmember. He then commended Tribal / Secretary Dixon for his efforts in leading the push regarding the pending legislation during their recent travel to Washington, D.C.

F. Unfinished Business.

- 1. Potential Purchase of Vacant Property (Leo Guitierrez Estate).** Vice-Chairman Brazzanovich presented his recommendation regarding the Leo Guitierrez Estate parcels.

Chairman Guitierrez declared a conflict of interest, did not participate in the discussion, and abstained from the following action.

CONSENSUS to approve making a counter offer in the amount of \$250,000 for all three of the identified parcels.

**PAGE FIVE
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016**

G. Action Items.

- 1. 2016 SIR Pow Wow Site.** The Pow Wow Coordinator discussed a scheduling incompatibility regarding using the Lassen County Fairgrounds for the 2016 Pow Wow. Other venues were discussed and the Joaquin Memorial Sports Complex was considered as an alternative site if arrangements could not be finalized in order to use the fairgrounds.

CONSENSUS to continue to pursue the possibility of using the fairgrounds for the 2016 Pow Wow and to use the Joaquin Memorial Sports Complex as a backup (Plan B) if the fairgrounds are not available.

- 2. 2016 Local High School Graduation Dinner.** The Tribal Office Manager asked if the Tribal Business Council wished to proceed with hosting a dinner for the 2016 Native American high school graduates. She answered questions regarding the number of potential attendees and discussed past issues regarding participation and costs. Later, during closed session, the Tribal Business Council set a date for the 2016 Local High School graduation dinner.
- 3. Approval of Enrollment Request and Authorization Form.** The Tribal Office Manager presented the SIR Request and Authorization form for approval. The form was updated to include contact information.

MOTION to approve the updated SIR Request and Authorization form as presented.

Made by: Robert Joseph,

2nd by: Aaron Brazzanovich, Jr.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

PAGE SIX
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016

- 4. Member Donation Ordinance No. 2005-004, Amendment 11.** The Tribal Office Manager presented the Member Donation Ordinance No. 2005-004, Amendment 11 for approval. She reviewed the proposed changes to the reimbursement rate, outstanding debts owed to the tribe, and other items. She also answered questions regarding out-of-state applicants that fail to meet the qualifications.

MOTION to approve the Member Donation Ordinance No. 2005-004, Amendment 11 as presented.

Made by: Tina Richards,

2nd by: Tina Sanchez.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

- 5. Tribal Member Assistance Ordinance No. 2006-007, Amendment 8.** The Tribal Office Manager presented the Tribal Member Assistance Ordinance 2006-007, Amendment 8 for approval and reviewed the proposed changes made to medical need, energy assistance, and other items.

MOTION to approve the Tribal Member Assistance Ordinance 2006-007, Amendment 8 as presented.

Made by: Aaron Dixon, Sr.,

2nd by: Aaron Brazzanovich, Jr.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

PAGE SEVEN
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016

- 6. Sponsorship Ordinance No. 2013-002, Amendment 3.** The Tribal Office Manager presented the Sponsorship Ordinance No. 2013-002, Amendment 3 for approval and discussed the proposed changes.

MOTION to approve the Sponsorship Ordinance No. 2013-002, Amendment 3 as presented.

Made by: Robert Joseph,

2nd by: Aaron Dixon, Sr.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

- 7. Approval to Host CIMC GSA Meeting.** Secretary / Treasurer Dixon requested approval for the tribe to host the CIMC GSA meeting breakfast scheduled for May 21, 2016.

MOTION to host the CIMC GSA meeting breakfast scheduled for May 21, 2016 at the Diamond Mountain Casino and Hotel.

Made by: Robert Joseph,

2nd by: Tina Richards.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

- 8. Ratification of Action without Meeting (Lahontan Basin MOU).** Vice-Chairman Brazzanovich presented for ratification the Action without Meeting approving the Susanville Indian Rancheria to enter into the Lahontan Basins Integrated Regional Water Management (IRWM) Plan Implementation MOU.

**PAGE EIGHT
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016**

MOTION to ratify the Action without Meeting approving the Susanville Indian Rancheria to enter into the Lahontan Basins Integrated Regional Water Management (IRWM) Plan Implementation MOU.

Made by: Robert Joseph,

2nd by: Aaron Dixon, Sr.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

- 9. LIHC COO Position Description.** Chairman Guitierrez presented the revised LIHC COO position description for approval and discussed the proposed changes.

MOTION to approve the LIHC COO position description as presented.

Made by: Robert Joseph,

2nd by: Tina Sanchez.

Vote: 6 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 1 No (Aaron Dixon, Sr.), 0 Abstaining.

- 10. Ratification of Action without Meeting (Notice of Intent for the Hazard Mitigation Plan).** Chairman Guitierrez presented for ratification the Action without Meeting to approve moving forward with the joint submission of a Notice of Intent (NOI) between the City of Susanville, Lassen County and the Susanville Indian Rancheria to update the Hazard Mitigation Plan.

**PAGE NINE
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016**

MOTION to ratify the Action without Meeting for approval to move forward with the joint submission of a Notice of Intent (NOI) between the City of Susanville, Lassen County and the Susanville Indian Rancheria to update the Hazard Mitigation Plan. If all the respective governing agencies approve the NOI, a FEMA grant will be submitted to update the Hazard Mitigation Plan. The current estimate is between \$8,000 and \$9,000 for each entity's share of cost.

Made by: Robert Joseph,

2nd by: Aaron Dixon, Sr.

Vote: 6 Yes (Brandon Guitierrez, Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 1 Abstaining (Aaron Brazzanovich, Jr.).

H. Discussion Items.

- 1. None.**

**** 5:55 p.m. Regular session ends, closed session begins.**

I. Closed Business Items.

- 1. Incident on Lower Rancheria (Robert Sailors).** This item was previously discussed in closed session. No action was taken.
- 2. Tribal Member Request (Billie Guzman).** This item was discussed in closed session.
- 3. Delinquent Accounts.** This item was discussed in closed session.
- 4. TBC Executive Session.** This item was discussed in closed session.

**** 7:08 p.m. Closed session ends, regular session begins.**

**PAGE TEN
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016**

Regarding the Incident on Lower Rancheria, Chairman Guitierrez stated that the tribal member was advised concerning his conduct and given a copy of the Assignment Ordinance. He said that, after noise issues were discussed, the tribal member apologized and agreed to comply with the requirements.

MOTION for the Tribal Business Council to meet with the Susanville Indian Rancheria Housing Board of Commissioners to discuss SIRHA's policies in regards to tenants and home buyers.

Made by: Tina Sanchez,

2nd by: Tina Richards.

Vote: 5 Yes (Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Marvena Harris, and Tina Sanchez), 0 No, 2 Abstaining (Robert Joseph and Brandon Guitierrez).

CONSENSUS to send a letter advising tribal members regarding the public notice listing them as delinquent and inform them that they may be in violation of the assignment ordinance. Detail the money owed and the time frame to correct the problem.

MOTION to approve \$200 for tree removal services for public safety. The Public Works Department is to get a letter from the homeowner saying it is okay to remove the tree.

Made by: Aaron Dixon, Sr.,

2nd by: Marvena Harris.

Vote: 7 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Tina Richards, Robert Joseph, Marvena Harris, and Tina Sanchez), 0 No, 0 Abstaining.

CONSENSUS to change the 2016 High School graduation luncheon to a dinner event and schedule it for May 18, 2016 at 7 p.m.

**PAGE ELEVEN
TRIBAL BUSINESS COUNCIL MEETING MINUTES
MARCH 01, 2016**

MOTION to authorize travel outside the service area for the ICWA case.

Made by: Aaron Dixon, Sr.,

2nd by: Robert Joseph.

Vote: 5 Yes (Brandon Guitierrez, Aaron Brazzanovich, Jr., Aaron Dixon, Sr., Robert Joseph, and Tina Sanchez), 0 No, 2 Abstaining (Tina Richards and Marvena Harris).

- J. Adjourn Meeting.** Meeting adjourned by Tribal Chairman, Brandon Guitierrez, at 7:15 p.m.

Submitted by:



Aaron Dixon, Sr., Secretary/Treasurer

ATTEST:



Brandon Guitierrez, Tribal Chairman