



JOB DESCRIPTION

Position:	Warehouse Mechanic
Company:	Diamond Mountain Manufacturing
Location:	Herlong, CA
Date of announcement:	February 6, 2018
Closing Date:	Open until filled
Hours:	Full Time
Salary:	DOE

POSITION SUMMARY/OBJECTIVE

- Under limited supervision, the mechanic position performs work of considerable difficulty in the repair and maintenance of equipment; performs related work as assigned. .

RESPONSIBILITIES

- Diagnoses, rebuilds and repairs equipment.
- Performs inspections and preventive maintenance of equipment.
- Prepares and maintains records and reports.
- May act as lead person in supervisor's absence.

This position has no direct supervisory responsibilities, but does serve as a coach and mentor for other positions in the department.

Mechanic Skills and Qualifications:

- Equipment Maintenance, Technical Understanding, Technical Zeal, Deals with Uncertainty, Basic Safety, Power Tools, Attention to Detail, Flexibility, Supervision, Job Knowledge, Productivity

Competencies

1. Technical Capacity.
2. Problem Solving/Analysis.
3. Leadership.
4. Discretion.

Minimum Qualifications

- High School Diploma
- Basic math skills
- Customer service focused
- Experience with production machinery equipment (bar-coding/handheld devices)
- Must be able to lift 50lbs on a consistent basis
- Excellent written and verbal communication skills
- Strong organizational and planning skills
- Knowledge of Native American Communities, their organizational structure, and basic understanding of Tribal laws and regulations
- Ability to resolve conflicts and maintain positive work environment
- Fork lift certification preferred
- Must possess a valid driver's license

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Preference will be given to Native Americans (42 CFR 36.221)