



SUSANVILLE INDIAN RANCHERIA CORPORATION EMPLOYMENT APPLICATION

Indian preference in employment and training (PL 93-638)

IMPORTANT: Complete each section. If not applicable, indicate so with "N/A". Failure to do so will cause delays in the process and/or void application.

Each paragraph of page three **MUST** be initialed. Failure to do so may cause delays and/or void application.

Please type or print all answers. **Do not use pencil.**

Writing must be legible. Failure to do so may cause delays and/or void application.

If needed, attach additional documents or explanation sheets.

Each statement made in this application is subject to verification, so please do not misstate or omit any material fact/s.

Any corrections, changes, or other alterations must be initialed and dated by the applicant.

Each page, which includes any additional pages, must be initialed in the lower right-hand corner. By placing your initials on each page, you are attesting to the accuracy and completeness of the information contained on that page.

You are advised that this employment application is an official document and misrepresentation or failure to reveal information requested may be deemed sufficient cause for denial or revocation.

SIRCO Administrative Offices 1119 Lassen Ave - PO Box 1006 Herlong, CA 96113
530-252-4209 - Fax 530-725-4088

_____ Initials

SUSANVILLE INDIAN RANCHERIA CORPORATION

EMPLOYMENT APPLICATION

Indian preference in employment and training (PL 93-638)

Date of Application: _____

Phone No: _____

Name _____
Last First MI

SSN: _____

Address: _____
Street City State Zip

Mailing Address: (if different from above)

Address: _____
Street City State Zip

Position applying for: _____ Wage expected: _____ Date Available: _____

Do you have any friends or relatives working for SIRCO (Susanville Indian Rancheria Corporation), Diamond Mountain Mini-Mart, Diamond Mountain Casino Hotel or SIRCO Property Management, Diamond Mountain Manufacturing, SIRCO Linen, Native Mix Inc.? Yes No

If yes, state name(s) and relationship:

Name Relationship

Name Relationship

Are you under 21 years of age? Yes No

If hired, would you have problems getting transportation to and from work? Yes No

If hired, would we be able to consistently contact you within 20 minutes of work? Yes No

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? Yes No

Are you a member of the Susanville Indian Rancheria? Yes No

Are you eligible for Indian preference? Yes No

Are you eligible for preference as a member of an Indian Household? Yes No

If you answered **yes** to any question(s) above, please explain:

PLEASE INCLUDE A COPY OF ENROLLMENT CARD IF YOU ARE APPLYING UNDER INDIAN PREFERENCE (PL 93-638)

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EDUCATION, TRAINING and EXPERIENCE

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High School	Name _____	No. of Years Completed _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did you Graduate?
	Address _____			
	City _____	State _____	Zip _____	

College/ University	Name _____	No. of Years Completed _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did you Graduate?	Degree _____
	Address _____				
	City _____	State _____	Zip _____		

Vocational/ Business	Name _____	No. of Years Completed _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did you Graduate?	Degree _____
	Address _____				
	City _____	State _____	Zip _____		

Employment History

List below all present and past employment starting with your most recent employer (last five years). Account for all periods of unemployment. You must complete this section even if attaching a resume'.

Name of Employer _____	Telephone No. _____	From _____ To _____	Dates Employed Month & Year
Type of Business _____	Your Position _____	Your Supervisor's Name _____	
Address _____	Street _____	City _____	State _____ Zip _____
Reason for Leaving _____			
May we contact this employer for a reference?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Name of Employer _____	Telephone No. _____	From _____ To _____	Dates Employed Month & Year
Type of Business _____	Your Position _____	Your Supervisor's Name _____	
Address _____	Street _____	City _____	State _____ Zip _____
Reason for Leaving _____			
May we contact this employer for a reference?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Attach additional page(s) if necessary.

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REFERENCES and ACKNOWLEDGEMENT
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References

List below three persons not related to you who have knowledge of your work performance within the last three years.

 First Name Last Name Telephone

 Address Street City State Zip

 Occupation No. Years Acquainted

 First Name Last Name Telephone

 Address Street City State Zip

 Occupation No. Years Acquainted

 First Name Last Name Telephone

 Address Street City State Zip

 Occupation No. Years Acquainted

Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. _____ Initials

I hereby authorize the company to investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. _____ Initials

I understand that nothing contained in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between the company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative. _____ Initials

 Date Applicant's Signature

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