



*Regularly Scheduled Meeting of  
Susanville Indian Rancheria  
Tribal Business Council  
February 20, 2018  
4:00 PM  
Agenda  
Tribal Resource Center*



**A. Call to Order: Chairwoman Bovée**

**B. Roll Call: Secretary/Treasurer Dixon**

**C. Review and Approval of the Agenda**

**D. Reading of the Minutes of February 6, 2018 for Approval**

**E. Reports**

1. Fiscal
2. California Tribal TANF
3. Neighborhood Watch
4. Native Elders Circle
5. Gaming Commission
6. SIRHA
7. Education
8. Natural Resources
9. Human Resources

Jeanne Collins  
Karli Barger  
Valerie Edwards  
Valerie Edwards  
Rick Kelley  
Wanda Brown  
Chris LaMarr  
Roselynn Lwenya  
Kevin Halbritter

**F. Unfinished Business**

1. None

**G. Action Items**

1. Tribal Member Sponsorship Request
2. Resolution SU-BC-023-2018 (CDC Tribal Wellness Grant Application)
3. Resolution SU-BC-024-2018 (EPA CWA 319 Application)
4. Administrative Assistant/Tutor Driver Position Description and Salary Schedule
5. FBI Chandler/ORI Number
6. Special Meeting Date with Smart Investors
7. Tribal Member Sponsorship Request (Dale Johnson)
8. CIMC Primary Delegate for the Susanville Indian Rancheria
9. Code of Ethics for Tribal Business Council
10. Tribal Member Mailer Criteria Policy & Procedures
11. TBC Policy on Representing SIR on Boards and Committees

Kyannah Johnson  
Chandra Jabbs  
Chandra Jabbs  
Kevin Halbritter  
  
Kevin Halbritter  
Jeanne Collins  
Jim Mackay  
Jim Mackay  
Jim Mackay  
Jim Mackay  
Jim Mackay

**H. Discussion**

1. Education Center Lockdown and Reunification Procedures
2. Susanville Indian Rancheria Fire Prevention Plan
3. Susanville Indian Rancheria Emergency Management Roster
4. Susanville Indian Rancheria Emergency Action Plan
5. CHRI Authorized Recipients

James McCabe  
James McCabe  
James McCabe  
James McCabe  
Kevin Halbritter



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|----|--|------------|
| 6. | Ballot Measure Ordinance No. 2006-008                          | Jim Mackay |
| 7. | Susanville Indian Rancheria Surveillance Camera Policy         | Jim Mackay |
| 8. | Tribal Business Council Policy on the use of Tribal Letterhead | Jim Mackay |

**I. Closed Business Items**

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|----|-----------------------|-------------|
| 1. | TBC Executive Session | Deana Bovée |
|----|-----------------------|-------------|

**J. Adjourn Meeting—Chairwoman Bovée**

**\*\* Per the Meeting Agenda Policy approved on November 27, 2000, any person requesting to be placed on the TBC/ Health Board agenda shall submit their request, in writing, three (3) business days prior to any regularly scheduled TBC/Health Board meeting. The matter to be discussed (health, gaming, tribal) will be held at the appropriate TBC/ Health Board meeting.**