



# Susanville Indian Rancheria Direct Deposit Authorization

Date Stamp

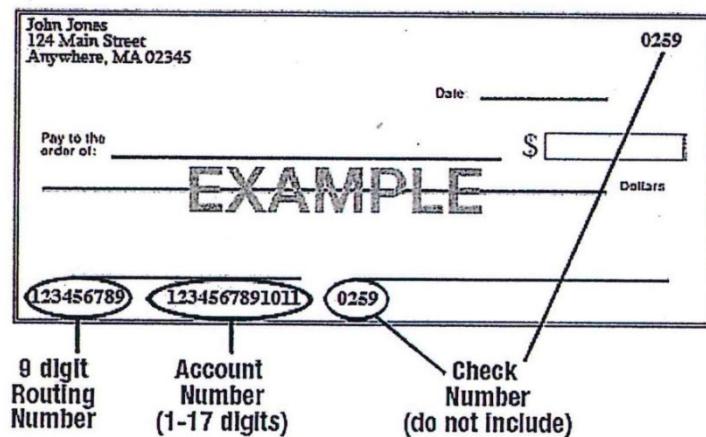
Tribal Member Name: \_\_\_\_\_ Tribal ID: \_\_\_\_\_

Parent/Guardian Name (if minor child): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

**Either a voided check for each bank account to which funds should be deposited  
or a notice from your bank with the account information **\*\*MUST\*\*** be attached  
(please see instructions on reverse for exception to this requirement)**



Name of Bank: \_\_\_\_\_

Account #: \_\_\_\_\_

9-Digit Routing #: \_\_\_\_\_

Type of Account (check one): ☐ Checking ☐ Savings

Amount (check one): ☐ Entire Check ☐ \$ \_\_\_\_\_ ☐ \_\_\_\_\_ %

Name of account holder (if minor child): \_\_\_\_\_

Susanville Indian Rancheria is hereby authorized to directly deposit my authorized amount for the account listed above. This authorization will remain in effect until I modify or cancel it in writing.

Tribal Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(parent/guardian if minor child)

Print Name: \_\_\_\_\_

**Susanville Indian Rancheria Fiscal Department**  
745 Joaquin Street, Susanville, CA 96130  
Phone: (530) 251-5160 | Fax: (530) 257-6983

# Susanville Indian Rancheria Direct Deposit Authorization

## **INSTRUCTIONS:**

Use this form to notify the Susanville Indian Rancheria that you wish to have your 2025 annual distribution electronically deposited to your designated bank account. **ONLY send this form if you are currently receiving your payments by check and wish to switch to direct deposit.**

A separate form must be submitted for each tribal member: i.e., submit a separate form for each minor child.

You must attach a copy of a voided check or bank notice showing the required information. **EXCEPTION:** Only one voided check/bank notice is required for multiple forms if all the bank information is the same. If you wish to use this option, the forms must be submitted together. For example, if all direct deposits for you and your children are to go to the same bank account, only ONE voided check/bank notice needs to be attached, if all the forms are submitted together.

## **WHERE TO FIND FORM:**

SIR Direct Deposit Authorization forms are available at the SIR Tribal Office or online at the Susanville Indian Rancheria website: <https://www.sir-nsn.gov/governing-document-index/>

Please contact the Tribal Office or Fiscal Department to have this form emailed, faxed, or mailed to you.

## **WHERE TO SEND FORM:**

Completed Direct Deposit Authorization forms may be returned to the Susanville Indian Rancheria as follows:

<b>By mail:</b>	Susanville Indian Rancheria c/o Tribal Office 745 Joaquin Street Susanville, CA 96130	<b><u>OR</u></b>	Susanville Indian Rancheria c/o Fiscal Department 745 Joaquin Street Susanville, CA 96130
-----------------	--	------------------	--

**By fax:** 530-257-7986

**By email:** [tribaloffice@sir-nsn.gov](mailto:tribaloffice@sir-nsn.gov)

**In person:** Susanville Indian Rancheria Tribal Office

## **QUESTIONS:**

Please call the Fiscal Department at (530) 251-5160 if you have any questions.