

# SUSANVILLE INDIAN RANCHERIA

745 JOAQUIN STREET SUSANVILLE, CA 96130 530-257-4921

#### **COMMISSIONER ANNOUNCEMENT**

Position: SIR Tribal Gaming Commissioner (1 position)

Opening Date: November 13, 2025 Closing Date: November 24, 2025

Compensation: \$750.00 per month stipend

Terms: un-expired term - 12 02 25 - 08 30 26

### **GENERAL STATEMENT OF RESPONSIBILITY:**

The primary purpose of the Tribal Gaming Commission is to reasonably inspect and regulate all Gaming within the jurisdiction of the Tribe; investigate any reported violations of the Gaming Ordinance, the Compact, or any other applicable law regarding Gaming within the jurisdiction of the Tribe; and to act as the liaison with the National Indian Gaming Commission and the California Division of Gaming Control Commission.

### MININUM QUALIFICATIONS FOR ALL SIR BOARDS/COMMISSIONS/COMMITTEES:

- 1. Be a member in "good standing" this has been identified by the General Council as not having any outstanding debt to the tribe.
- 2. **Provide proof** of a High School Diploma or General Education Diploma (GED) from an accredited school. (Exemption if you are age 65 or older, or a special needs individual.)
- 3. <u>Must submit a short narrative</u> describing what skills you can bring to the Board/Commission/Committee.
- 4. Must successfully pass a criminal background check. This includes no felony, drug, or violent crime convictions in the last seven (7) years.
- 5. Must pass a mandatory pre-employment drug test.
- 6. Must be a resident of Lassen County for the previous twelve (12) months prior to submitting a request to be on an SIR Board/Commission/Committee. **Proof must be provided.**

#### ADDITIONAL OUALIFICATIONS FOR TRIBAL GAMING COMMISSIONER

- 7. Must be at least twenty-one (21) years of age. **Provide Proof.**
- **8.** Must pass the scrutiny of a background check pursuant to 4.10.5 of the Tribal Gaming Ordinance.
- 9. Must have expertise, experience, education, or a combination thereof in the following areas: finance, management, legal, business, governmental regulation, and Tribal policy and law.
- 10. Preference shall be given to Enrolled Tribal Members. Please provide proof.

## **HOW TO APPLY AND APPLICATION REQUIREMENTS:**

All applicants are required to submit a Susanville Indian Rancheria/Lassen Indian Health Center/SIR Gaming Commission Application for Board, Commission or Committee Member. (Application is attached)

Only **complete** applications will be considered. For your application to be considered complete you must attach the following:

- 1. Completed Susanville Indian Rancheria/Lassen Indian Health Center/SIR Gaming Commission Application for Board, Commission or Committee Member.
- 2. Copy of your High School Diploma or GED or Transcripts from an accredited school.
- 3. Proof of Residency for the previous 12 months as a resident of Lassen County.
- 4. Proof of Age.
- 5. Copy of Susanville Indian Rancheria Tribal Card.
- 6. Narrative statement describing what skills you can bring to the Board, Commission, or Committee to which you are applying for.
- 7. <u>An additional statement addressing your expertise, experience, education, or a combination there of in the following areas; finance, management, legal, business, governmental regulation, and Tribal policy and law.</u>

Complete applications can be dropped off in person to the Human Resources Office at 745 Joaquin Street, Susanville, California, Monday through Friday from 8:00 am to 5:00 pm. They may also be emailed to <a href="wbrown@sir-nsn.gov">wbrown@sir-nsn.gov</a> or faxed to (530) 251-1895 or mailed to the above address. All applications must be <a href="received">received</a> by 5:00 pm Pacific Standard Time on the closing date of the announcement. <a href="Late and incomplete applications will not be considered.">Late and incomplete applications will not be considered.</a>