



SUSANVILLE INDIAN RANCHERIA
745 JOAQUIN STREET
SUSANVILLE, CA 96130
530-257-4921

**SUSANVILLE INDIAN RANCHERIA (SIR)
INDIAN CHILD WELFARE ACT (ICWA) ADVISORY
COMMITTEE MEMBER ANNOUNCEMENT**

Position: SIR ICWA Advisory Committee Member (1)
SIR ICWA Advisory Committee Member Alternate (1)
Opening Date: October 31, 2025
Closing Date: November 14, 2025
Term: 1 – position (Term December 2025 to November 2028)
1 - position (Alternate -Term December 2025 to November 2028)

GENERAL STATEMENT OF RESPONSIBILITY:

The Susanville Indian Rancheria (SIR) Indian Child Welfare Act (ICWA) Advisory Committee shall act in accordance with the Indian Child Welfare Act of 1978, California SB-678, and with any other applicable laws to advocate for the best interest of both the SIR Tribe and the Native American children and families that are members of, or are eligible for membership in, a federally recognized tribe.

MINIMUM QUALIFICATIONS FOR ALL SIR BOARDS/COMMISSIONS/COMMITTEES:

1. Be a member in "good standing" - this has been identified by the General Council as not having any outstanding debt to the tribe.
2. **Provide proof** of a High School Diploma or General Education Diploma (GED) from an accredited school. (Exemption if you are age 65 or older, or a special needs individual.)
3. **Must submit a short narrative** describing what skills you can bring to the Board/Commission/Committee.
4. Must pass a mandatory pre-employment drug test.
5. Must be a resident of Lassen County for the previous twelve (12) months prior to submitting a request to be on an SIR Board/Commission/Committee. **Proof must be provided.**
6. Cannot be appointed to any committee, if removed from a committee by the TBC for cause within the last three years.

7. Must be eighteen (18) years of age at the time of appointment to a committee.

ADDITIONAL QUALIFICATIONS FOR SIR ICWA COMMITTEE MEMBERS

8. Pass P.L. 101-630 Criminal Background Check.
9. Tribal Member with good character and ethical background (**Copy of Tribal Card**).
10. Cannot work for SIR as a regular full-time employee of the Social Services Department.
11. Cannot be under investigation for crimes against children, unprofessional conduct or misuse of political office.

HOW TO APPLY AND APPLICATION REQUIREMENTS:

All applicants are required to submit a Susanville Indian Rancheria/Lassen Indian Health Center/SIR Gaming Commission Application for Board, Commission or Committee Member. (**Application is attached**)

Only **complete** applications will be considered. For your application to be considered **complete** you must attach the following:

1. Completed Susanville Indian Rancheria/Lassen Indian Health Center/SIR Gaming Commission Application for Board, Commission or Committee Member.
2. Copy of your High School Diploma or GED or Transcripts from an accredited school.
3. Proof of Residency for the previous 12 months as a resident of Lassen County.
4. Copy of Susanville Indian Rancheria Tribal Card.
5. Narrative statement describing what skills you can bring to the Board, Commission, or Committee to which you are applying for.

Complete applications can be dropped off in person at the Human Resources Office at 745 Joaquin Street, Susanville, California, Monday through Friday from 8:00 am to 5:00 pm. They may also be emailed to wbrown@sir-nsn.gov or faxed to (530) 257-1895 or mailed to the above address. All applications must be **received** by 5:00 pm Pacific Standard Time on the closing date of the announcement. **Late and incomplete applications will not be considered.**