



447-150 Lassen Ave, Po Box 1006
Herlong Ca 96113

Position Announcement

Position: Maintenance Worker
Date of Announcement: July 12, 2024
Closing Date: Ongoing
Hours: On Call
Salary: \$17.50 hr.

Position Summary:

The Maintenance Worker, under the direction of the Maintenance Manager, will maintain and repair SIRCO Property Management units and grounds in an efficient and safe manner.

Responsibilities:

1. Maintain and repair streets, sidewalks, water systems, and buildings.
2. Repair and/or replace heating and cooling systems, plumbing, and electrical systems.
3. Maintain and/or repair building interiors.
4. Maintain and/or repair building exteriors.
5. Maintain and/or repair fencing.
6. Maintain landscaping.
7. Comply with safety rules.
8. Report and/or correct safety hazards.
9. Other duties as assigned.

Minimum Qualifications:

1. High School Diploma/Equivalent.
2. Six months experience in construction, maintenance, and/or landscaping.
3. Six months experience with basic hand and power tools.
4. Requires personal tools to perform maintenance task.
5. Ability to lift and carry up to 50 pounds on a regular basis.
6. Ability to assist in lifting up to 200 pounds.
7. Ability to work independently.
8. Ability to understand and follow written and oral instructions
9. Must have valid Drivers' License and be insurable as determined by SIRCO's insurance policy.

Preference given to qualified Susanville Indian Rancheria Tribal members.

To apply, contact Office Manager at 530-252-4209 x 3